

TENURE UNIT sets of standards will be reviewed every 5 years, submitted to the Office of the President for all signatures.

- APS [900417](#), Faculty Reappointment, Tenure, and Promotion of

- APS [980204](#), Performance Evaluation of Tenured Faculty (Post-Tenure Review)
- APS [820317](#), The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted **have been approved** by the tenure unit **and** college dean.

Tenure Unit: _____

College/Unit:

- CAM COCJ
 COBA COE #3, #5, #7, #8, #9, #10
 _____ Name (

first & last): _____

SHSU Email: _____

Phone: _____

Approved By:

Department Chair

College Dean

POST TENURE REVIEW GUIDELINES

Department of Library Science and Technology

College of Education | Sam Houston State University

General Guidelines

Under Sam Houston State University (SHSU or University) [Academic Policy Statement \(APS\) 980204](#), every tenured faculty in the College of Education (COE) Department of Library Science and Technology (LST) will undergo a performance evaluation every fifth year after receiving tenure, a promotion, returning to a faculty position following an administrative assignment, or after a previous comprehensive performance evaluation with the goal to improve faculty performance without infringing upon academic freedom. Tenured faculty in LST are expected to maintain an acceptable level of quality in the three (3) performance categories: teaching effectiveness, scholarship and creative accomplishments, and service activities. The guidelines outlined in this document are consistent with and subservient to APS 980204 and the Texas State University System Rules and Regulations.

Periodic Comprehensive Review Process

The DPTAC will conduct the PETF and vote via an anonymous ballot to determine if the tenured faculty is continuing to maintain the minimum performance standards as established by the department. If a simple majority or greater of the DPTAC voting determines that the faculty member meets or exceeds the accepted minimum standards, the faculty member will be notified of the vote and as satisfying the PETF, and no further action will be required.

Should the reviewed faculty member fail to receive at least a simple majority of the votes of approval from the DPTAC, the faculty will be notified of the vote and required to formulate and follow a Plan for Assisted Faculty Development (PAFD) as described in APS 980204.

APPROVED: _____
Stacey L. Edmonson, Dean

DATED: _____

APPROVED: _____
Michael T. Stephenson, Provost and Senior
Vice-President

DATED: _____